

**Annual Report Program Information**  
**Grant # 04CH011788**  
**October 1, 2020 – July 31, 2021**

Family Guidance Center of Alabama became the grantee for the Head Start/Early Head Start Program for Autauga, Chilton, Elmore, and Shelby Counties in October, 2020. Our first year of service was structured for 10 months as per the direction of the federal office of the Office of Head Start in order to flow into future years that would be from August through July. Our initial year of service was impacted and limited due to the Covid-19 Pandemic. In addition, the previous grantee, CDI, did not complete the construction of the sites in Jemison, Calera, and Columbiana on time and as a result Family Guidance Center was limited to virtual services with the children and families in those areas. We were excited to bring children back into the classrooms toward the end of the school year in Wetumpka, Millbrook, Tallassee, Prattville, and Clanton. We look forward to a full featured program year in the coming year.

**Reporting Period of October 1, 2020 – July 31, 2021**

**FGC Funded Head Start/Early Head Start Funded Enrollment: 444**

**Head Start: 308 Early Head Start: 136 including 8 Pregnant Women**

**Total Number of Children Served: Head Start: 201 Early Head Start: 96**

**Average Monthly Enrollment: Head Start: 172 Early Head Start: 96**

**Percentage of Eligible Children Served:**

**Head Start: 90.99%**

**Early Head Start: 85.03%**

**Zero children were on the waiting list at the end of the Program Year 2020-2021**

**Total number of enrolled children that received dental exams:  
Head Start: 201**

**Early Head Start: 96**

**Total number of enrolled children that received medical exams:**

**Head Start: 201**

**Early Head Start: 95**

**Parenting Education** – Due to Covid, the program did not incorporate a Parent Curriculum for Program Year 2020-2021. Parents were offered the option to attend Parent Meetings at center level via zoom with the Family Advocate.

**Parent Committee Meetings** – Parents were offered the opportunity to attend monthly Parent Committee meetings via zoom throughout the Program Year to discuss program matters and receive program updates. Parent Representatives and Alternates were identified from these meetings for Policy Council. This activity supports program governance.

**Policy Council Meetings** – Parents are encouraged to participate in monthly Policy Council meetings as a representative of their center. This program governance activity gives a voice to parents as they guide the direction of program design and decisions.

**School Readiness Plan** – The program has a School Readiness Plan which outlines goals in all developmental domains. Data is extracted from the Teaching Strategies GOLD database which teachers use to document ongoing progress of individual children. The Plan is revisited three times per school year and updated to reflect current measures and improvements towards addressing children's needs and learning.

**Volunteering** – Due to Covid, parents and community members were not incorporated to volunteer in the classroom during the 2020-2021 Program Year.

**Education** – Virtual services were offered to families in the program until March of 2021. The families who were unable to participate through virtual received take home education activity packets that were curriculum and theme related. March 2021 in person services were offered for four-hour services to all families

until licensing was complete by the Department of Human Resources. Upon licensure centers operated for full day services from 8 a.m. – 3 p.m. This included all centers with the exception of Jemison, Calera and Columbiana that continue to be under construction by the previous grantee, CDI.

Due to Covid, formal CLASS observations were not able to be conducted during the 2020-2021 Program Year.

**Family Guidance Center of Alabama  
Head Start Program**

Revenue and Expenditures

Expenditures and revenue were from our 2020-2021 Budget and were incurred in support of our program's goals and objectives. Figures are based on the Head Start program year from 10/01/20 to 07/31/21 as reported through Family Guidance Center's fiscal year ending 09/30/21.

Revenue Source

U.S. Department of Health & Human Services (HHS)	\$4,160,982
Alabama Department of Early Childhood Education, Office of School Readiness	\$134,751

Expenditures Breakdown

Salaries	\$2,198,768
Fringe Benefits	\$505,854
Travel	\$12,530
Materials	\$353,403
Space Costs	\$197,339
Administration	\$90,009
Contracted	\$834,666
Other	\$88,912

We have completed our annual audit for the 2020-2021 fiscal year and our Audit firm, Aldridge Borden and Company, reported that Family Guidance Center complied in all material respects with the types of compliance requirements that could have a direct and material effect on each of its major federal programs.